



# ANGIELSKI

SŁOWOTWÓRSTWO



LANGUAGE CORNER



# W BIZNESIE

POZIOM A2/B1



150 ZDAŃ Z KLUCZEM

# Angielski w biznesie: Słowotwórstwo #1



Uzupełnij luki poprawnym słowem utworzonym z wyrazu podanego wielkimi literami.

1. Rachel is a sales \_\_\_\_\_.
2. What's Yen's \_\_\_\_\_?
3. Mark is not a \_\_\_\_\_ director.
4. The Mandarin language is very \_\_\_\_\_ in my present job.
5. This is one of the best \_\_\_\_\_ firms in Canada.
6. Can you confirm the \_\_\_\_\_?
7. We \_\_\_\_\_ to Thailand two years ago.
8. "What is the \_\_\_\_\_ of the UK?" "It's the pound sterling."
9. First read the emails then write the \_\_\_\_\_.
10. Don't tell the competition our strategy plans. You have to be more \_\_\_\_\_.
11. People in Lisbon are very \_\_\_\_\_.
12. Thank you for asking. I feel \_\_\_\_\_ now.
13. It was a very \_\_\_\_\_ TED talk. Thanks for the link.
14. Please find the \_\_\_\_\_ below.
15. Don't forget to write the \_\_\_\_\_ on that envelope.
16. She's always losing my Post-it notes! It's really \_\_\_\_\_!
17. He didn't work \_\_\_\_\_.
18. The representatives of seven countries will be present. It's an \_\_\_\_\_ conference.
19. It's very bright and sunny here at this time of the year. Don't forget to take your \_\_\_\_\_.
20. Shall we meet at ten \_\_\_\_\_?
21. Please don't leave your \_\_\_\_\_ in the hotel room.
22. They couldn't afford a hotel, that's why they decided to spend a night in the \_\_\_\_\_.
23. We bought two \_\_\_\_\_ for our office.
24. Many \_\_\_\_\_ come to the museum at the weekend.
25. There is no pedestrian \_\_\_\_\_ in front of our building.
26. Are you going to the \_\_\_\_\_ centre with me after work?
27. I'll send the \_\_\_\_\_.
28. I'm sorry, I've \_\_\_\_\_ a mistake.
29. "Are you a \_\_\_\_\_?" "Yes, I work for different companies."
30. I can't wait until Friday when I get my \_\_\_\_\_.
31. We can offer a 5% \_\_\_\_\_ on your first order.
32. Your work experience doesn't meet our \_\_\_\_\_.



ASSIST

NATION

MARKET

IMPORT

RECRUIT

BOOK

LOCATE

CURRENT

REPLY

CARE

FRIEND

GOOD

INTEREST

ATTACH

POST

FRUSTRATE

BROAD

NATIONAL

GLASS

CLOCK

VALUE

HOST

PRINT

VISIT

CROSS

SHOP

CONFIRM

MAKE

FREE

WAGE

COUNT

REQUIRE

# Angielski w biznesie: Słownictwo #1



## LONG ANSWER KEY

1. Rachel is a sales **assistant**.
2. What's Yen's **nationality**?
3. Mark is not a **marketing** director.
4. The Mandarin language is very **important** in my present job.
5. This is one of the best **recruitment** firms in Canada.
6. Can you confirm the **booking**?
7. We **relocated** to Thailand two years ago.
8. "What is the **currency** of the UK?" "It's the pound sterling."
9. First read the emails then write the **replies**.
10. Don't tell the competition our strategy plans. You have to be more **careful**.
11. People in Lisbon are very **[un]friendly**.
12. Thank you for asking. I feel **better** now.
13. It was a very **interesting** TED talk. Thanks for the link.
14. Please find the **attachment** below.
15. Don't forget to write the **postcode** on that envelope.
16. She's always losing my Post-it notes! It's really **frustrating**!
17. He didn't work **abroad**.
18. The representatives of seven countries will be present. It's an **international** conference.
19. It's very bright and sunny here at this time of the year. Don't forget to take your **sunglasses**.
20. Shall we meet at ten **o'clock**?
21. Please don't leave your **valuables** in the hotel room.
22. They couldn't afford a hotel, that's why they decided to spend a night in the **hostel**.
23. We bought two **printers** for our office.
24. Many **visitors** come to the museum at the weekend.
25. There is no pedestrian **crossing** in front of our building.
26. Are you going to the **shopping** centre with me after work?
27. I'll send the **confirmation**.
28. I'm sorry, I've **made** a mistake.
29. "Are you a **freelancer**?" "Yes, I work for different companies."
30. I can't wait until Friday when I get my **wages**.
31. We can offer a 5% **discount** on your first order.

# Angielski w biznesie: Słownictwo #1



## SHORT ANSWER KEY

1. assistant	31. discount	61. interview	91. formal	121. wireless
2. nationality	32. requirements	62. bookshelves	92. tipping	122. password
3. marketing	33. sincerely	63. parking	93. suitcase	123. imaginative
4. important	34. birthday	64. luxurious	94. hairdryer	124. warehouse
5. recruitment	35. surname	65. documents	95. founded	125. ambitious
6. booking	36. unmarried	66. conditioning	96. unsuccessful	126. training
7. relocated	37. receptionist	67. reception	97. advertising	127. international
8. currency	38. crowded	68. employees	98. stores	128. knowledge
9. replies	39. lawyer	69. different	99. agreement	129. worldwide
10. careful	40. financial	70. independent	100. loudspeakers	130. choice
11. [un]friendly	41. information	71. rainy	101. connection	131. up-to-date
12. better	42. meetings	72. beautiful	102. charger	132. experienced
13. interesting	43. customers	73. income	103. personal	133. attendant
14. attachment	44. advice	74. harmful	104. building	134. disagree
15. postcode	45. useful	75. expensive	105. downstairs	135. technical
16. frustrating	46. countries	76. useless	106. overworked	136. solution
17. abroad	47. tricky	77. underground	107. appointments	137. disappointing
18. international	48. question	78. dinner	108. invitation	138. comfortable
19. sunglasses	49. painting	79. children	109. adventurous	139. Economist
20. o'clock	50. skiing	80. tourists	110. destination	140. terminal
21. valuables	51. exhibition	81. Unemployment	111. dangerous	141. exchange
22. hostel	52. Nothing	82. accommodation	112. boring	142. vacancies
23. printers	53. sightseeing	83. sunshine	113. encouraged	143. expiry
24. visitors	54. speaking	84. sparkling	114. guilty	144. reservation
25. crossing	55. midday	85. surprised	115. payment	145. deadline
26. shopping	56. monthly	86. exciting	116. Japanese	146. membership
27. confirmation	57. helpful	87. Unfortunately	117. businesses	147. software
28. made	58. presentation	88. launched	118. Pleased	148. distribution
29. freelancer	59. everything	89. projections	119. employer	149. username
30. wages	60. irresponsible	90. something	120. facilities	150. housework